



## Finance and Administration Cabinet

### Executive Order 2008-011

### Request Form

**Requesting Department:** 625 Department Of Highways **Record Date:** 2012-03-27

**Requestor ID:** JJN0026 **Requestor Name:** NANCY ALBRIGHT

**Short Description:** Retrofit Snow and Ice Trucks FY-13 **Requestor Phone Number:** 502-564-4556

**Type of Request:** OTHER SERVICES, NON-PROFESSIONAL **New or Expanded?** No

**Procurement Method:** Order From Existing Contract **Cost:** 15,000,000.00 **Estimate/Actual?** Estimate

**Is this Item a Replacement?** No **If so, Asset Tag#:**

**What will happen to the replaced item?**

**What Document is Requested?** Blanket Waiver

**If on Contract, Give Contract #:** See Attached List

**Vendor (if any):** See Attached List

**Purpose and Justification:**

The KYTC Division of Maintenance requests blanket waiver permission for all purchases, renewal, and establishment of Master Agreements referencing the retrofit snow and ice truck contracts with KYTC for the period July 1, 2012 - June 30, 2013.

Due to the lack of available licensed personnel and equipment, KYTC has Master Agreements in place for three hundred seventy-five (375) retrofitted trucks and drivers to assist in the treatment of Kentucky roadways for the removal of snow and ice.

KYTC pays an annual retrofit fee of \$9.4 million to its contractors plus an additional \$750,000 in dedicated service fees to provide the trucks, equipment, and personnel at KYTC's request to assist in our snow and ice removal program. These costs are incurred each year even if the contractors' services are not required.

The following variable costs associated with the current Master Agreements are as follows:

Salting and Plowing - \$90.00 per hour  
Annual Training - \$25.00 per hour (required of all drivers)  
Salt Haul\* - \$90.00 per hour

\*This is the fee charged to haul salt from Louisville to individual Maintenance Barns.

The amount of use demanded of the contractors is dependant upon weather conditions. FE01 funds are used for payment of these services.

The timely treatment of Kentucky's roadways for the removal of snow and ice is essential for the safety of its motorists. The Commonwealth's economic engine is driven by the conditions of the State's infrastructure. Therefore, it is imperative that all available resources (state forces and contract sources) are utilized in maintaining the safest road conditions possible.

SEE ATTACHED LIST OF CONTRACTS

Funding Source: Road

Program Code:

If Federal, Give CFDA#:

Percentage of Each Funding 100% FE01

FAC approval of a Request Form means the review required by the Executive Order has been completed, and the items or services have been authorized to begin the procurement process. Agencies must procure these items or services according to procurement policies and procedures, administrative regulations, and statutes. Special authority requests, delegations and other specific methods of procurement are not approved through this review- identifying the procurement method is for the Committee’s information only. Follow normal request procedures to obtain approval for specific methods of procurement. Funding source must be in accordance to GOPM policies, regulations and statutes.

I certify by submitting this form electronically, that an original, signed by the Cabinet Secretary or authorized agency head, is maintained at the agency level. If the agency head applies an electronic approval it is not necessary to maintain the signed original on file. In addition, the agency has considered the guidance provided by Personnel Cabinet regarding the distinction between an employee and an independent contractor before making this request, where applicable.

This request approved by:

Cabinet Secretary or Authorized Agency Head

For Agency Use: